

INSTRUCTIONS

1. The exact date & time of Convocation Ceremony and mode of distribution of Degree certificates will be as per Vidyapeeth's & regulations at that time. / पदवी प्रदान समारंभ सोहळ्याची नेमकी तारीख व वेळ आणि पदवी प्रमाणपत्र वितरणाची पद्धत ही त्यावेळच्या विद्यापीठ नियमानुसार ठरविण्यात येईल
2. **Fee for Convocation/ Degree Certificate/ पदवी प्रमाणपत्रासाठी शुल्क.**

Sr.No.	Details	Fees in Rs.
1	Up to 1 st Year from the Year of Passing / उत्तीर्ण झाल्यापासून पहिल्या वर्षापर्यंत.	Rs. 500/-
2	After 1 st to 4 th Year from the Year of Passing/ उत्तीर्ण झाल्यापासून दुसऱ्या वर्षापासून ते चौथ्या वर्षापर्यंत.	Rs. 700/-
3	From 5 th Year and above from the Year of Passing / उत्तीर्ण झाल्यापासून पाचव्या वर्षापासून पुढील वर्षापर्यंत	Rs. 2000/-

3. Extra fee of Rs.1500/- (Other than normal fees) is applicable for Urgent Degree Certificate. / तात्काळ पदवी प्रमाणपत्रासाठी रु १५००/- नियमित फी शिवाय ज्यादा आकरले जातील. (Within 3 Days)
4. Air Mail Postage for foreign countries will be at actual/ परदेशात प्रमाणपत्र पाठविण्यासाठी वास्तविक शुल्क आकारण्यात येईल.
5. Convocation Fees will be accepted in Cash or by Online Transfer or by Demand Draft / पदवीप्रदान शुल्क रोखीने / ऑनलाईन पद्धतीने / डि. डि. ने स्विकारण्यात येईल.
6. Demand draft should be drawn on the name of "The Registrar, Tilak Maharashtra Vidyapeeth, Pune" / डिमांड ड्राफ्ट "कुलसचिव, टिळक महाराष्ट्र विद्यापीठ, पुणे" या नावे पाठवावा.
7. The details for **Online Transfer** of the same are as follows:

Sr. No.	Bank Name	A/c No.	IFSC Code
1.	Bank of Maharashtra T.M.V. Colony Branch, Mukundnagar, Pune 37	60149048265	MAHB0000320

8. Convocation Form must be accompanied by attested photo copy of Mark-sheet of final year examination and photo copy of Provisional Passing Certificate. Do not attach original documents. / पदवीप्रमाणपत्राच्या अर्जासोबत अंतिम वर्षाच्या गुणपत्रिकेची आणि प्रोव्हिजनलपासिंग प्रमाणपत्राची छायांकित प्रत जोडावी. मुळ कागदपत्र जोडू नयेत.
9. For Regular Courses, original **No Dues Certificate** is must be attached along with Convocation Form / नियमित अभ्यासक्रमासाठी **नादेय - प्रमाणपत्र** अर्जासोबत जोडणे अनिवार्य आहे.
10. Incomplete / Late received forms will not be accepted and no correspondence will be made regarding this matter./अपूर्ण भरलेले अर्ज उशीरा मिळालेले अर्ज स्विकारले जाणार नाहीत. तसेच त्याबाबत कोणताही पत्रव्यवहार केला जाणार नाही.
11. Vidyapeeth will not be responsible for any damage of certificate during postal delivery. / पदवी प्रमाणपत्र पोस्टाद्वारे पाठविताना ते खराब झाल्यास त्यास विद्यापीठ जबाबदार असणार नाही.
12. Student needs to completely fill the required details in Convocation form and submit along with supporting documents and payment details. It should be sent to the following E-mail ID in PDF format. convocation@tmv.edu.in / विद्यार्थ्यांनी दीक्षान्त फॉर्ममध्ये आवश्यक तपशील पूर्णपणे भरून, आवश्यक कागदपत्रे आणि देय तपशीलांसह ते पीडीएफ स्वरूपात खालील ई-मेल आयडीवर पाठवावेत. convocation@tmv.edu.in



TILAK MAHARASHTRA VIDYAPEETH
GULTEKDI, PUNE - 411037

APPLICATION FOR DEGREE CERTIFICATE

A Personal Details:

Applicant's Full Name in English (As It Appeared in Result Sheet) :

Surname :	First Name :	Middle Name :
Name in Marathi		
Surname :	First Name :	Middle Name :
Mother Name (in English)	Mother Name (in Marathi)	
Sex : Male/ Female	a) Designation	
Present Employment	b) Name of Employer	
	c) Address of Employer	
	d) Present Total Salary/Income per Year	

B Address for Correspondence

(Your Full Address) :				
District :			City :	
Pin Code :			State :	
Phone No. (With STD Code) :			Mobile No. :	
Email - Id				

C Academic & Other Details:

Center Code :			
Center Name :			
Faculty :			
Examination :			
Month of Examination :		Year of Examination	
Date of Result			
Declaration:(dd/mm/yyyy)			
Last Seat No. :		Permanent Registration No. :	
Subjects :			
Special/Principal/Branch /Method :			
Optional or Subsidiary :	a)	b)	
Class or Grade Obtained :			
Whether Re-appeared & Passed Under Provision of Class Improvement Scheme :			

D Fee Details :

Mode of payment:	
Date of payment (dd/mm/yyyy)	Transaction ID / Bank challan No.

E Declaration By Candidate:

I have carefully read and noted the Instructions to the candidates before filling this form.
I declare that the information given above is true and correct to the best of my knowledge and belief.
I undertake that I shall be responsible for any omission/errors and wrong/incomplete entries made by me in this form
Students applying for Degree / Convocation Certificate will receive them by POST Only. They should not come personally to collect them. / ज्या विद्यार्थ्यांनी पदवी प्रमाणपत्राकरिता अर्ज केला आहे, त्यांना पोस्टाद्वारे पदवी प्रमाणपत्र पाठविण्यात येईल. अशा विद्यार्थ्यांनी प्रत्यक्ष येऊन पदवी प्रमाणपत्र घेण्याची आवश्यकता नाही.
All Column's are mandatory to be filled and take conformation from Exam Dept.
For more information please contact (020-24403124/ 3122/ 3115/ 3015)

Date:

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Signature:

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**TILAK MAHARASHTRA VIDYAPEETH
GULTEKDI, PUNE 411037**

NO DUES CERTIFICATE

NAME OF THE STUDENT: _____

COURSE: _____ ACADEMIC YEAR: _____ PRN: _____

FINAL YEAR SEAT NO: _____ EMAIL ID: _____ MOBILE NO: _____

REASON FOR LEAVING COURSE: _____

Sr. No.	NAME OF DEPARTMENT	NAME OF THE PERSON	SIGNATURE	DATE
1.	Concerned Department			
2.	Admission Department			
3.	Library Department			

NAME/ नाव:

ADDRESS/ पत्ता:

DISTRICT/जिल्हा :

PIN CODE/पिन कोड:

STATE/ राज्य:

CONTACT NO:

NAME/ नाव:

ADDRESS/ पत्ता:

DISTRICT/जिल्हा :

PIN CODE/पिन कोड:

STATE/ राज्य:

CONTACT NO: